

MORTGAGE LOAN DOCUMENT CHECKLIST

- Last 2 years of tax returns
 - Personal
 - Business (if applicable) + YTD P&L
- Last 2 years of all W2's used to determine the income
- Color copy of driver's license (front and back)
- A 2nd copy of identification (social security card, passport, military id, etc.)
- Last 30 days of all paylips / LES
 - Employment
 - Social Security
 - Disability
 - Pension
- Last 2 months of bank statements
 - Checking
 - Savings
 - Retirement Accounts (if applicable)
- Employment History (last 2 years)
 - Name of employer
 - Address
 - Position / Title
 - Supervisor / HR Point of Contact
 - Phone
 - Email
- Primary Residence History (last 2 years)
 - Lates rent statement
 - Rent payment history
- VA Certificate of Eligibility (COE) (VA borrowers)
- Divorce decree / Child support documentation (if applicable)
 - Payment history and current status